

West Hills Community College District
9900 Cody Street
Coalinga, CA 93210

MINUTES OF THE CITIZENS OVERSIGHT COMMITTEE FOR MEASURE Q/SFID 1

Date: Tuesday, February 19, 2013
Time: 6:30 p.m. (dinner at 6:00 p.m.)
Location: North District Center-
Room 26
1511 Ninth Street
Firebaugh, CA 93622

COC Attendees: Miguel Arias, Marcia Sablan, Jose Ochoa, and Gilbert Coelho

WHCCD Staff and AP Architects: Marcel Hetu, Richard Treece, Byron Woods and Carole Goldsmith

1. Call to Order

A. Flag Salute

The Flag Salute was conducted by Dr. Marcel Hetu.

B. Public Comments

Dr. Hetu reported that Board Member Jack Minnite's father died recently.

2. Action Items

A. Consideration of approval of minutes from October 16, 2012

Miguel Arias made the motion to approve the minutes from October 16, 2012, Dr. Marcia Sablan seconded the motion, motion carried unanimously.

B. Annual Report

Richard Treece stated that the report was presented to the Board and that there were no findings of concern with the report. Today's attendees asked that the report be sent to them. President Goldsmith reported that it is on WHCC portal and she will email the link to the committee membership.

C. Consideration of the 2013 Master Schedule

There was discussion about whether committee members should have three or two meetings annually. Miguel Arias said he didn't mind fewer meetings, however, the communication sent to members before, between, and after meetings was a key point to the committee success. Gilbert Coelho thought that three meetings allowed the group to stay more attuned with projects and progress. President Goldsmith stated her main concern is membership participation. Following discussion the group decided on two meetings and if a third one is needed, it would be called.

Miguel Arias made a motion to have the committee meet twice a year and if any additional meetings were needed, the president would request them, seconded by Jose Ochoa, motion carried unanimously.

Gil Coelho made a motion to hold the next meeting on May 7 in Mendota, and again on October 17, with the location to be determined, seconded by Marcia Sablan, motion carried unanimously.

3. Information/Discussion/Presentations

A. Introductions

Jose Ochoa asked everyone to introduce themselves so new members could be recognized.

B. Review of Audit Report 2011/2012

President Carole Goldsmith noted that Vice Chancellor Ken Stoppenbrink usually gives this report but was unable to attend this evening's meeting. President Goldsmith said the audit demonstrated that there were no serious issues reported and that WHCCD is in compliance.

C. Trustee-Facilities Report

Richard Treece reported that AP's report, which was given to Board members in January, was satisfactory and there were some minor issues which have been addressed.

D. Annual review of the Bylaws/Membership

President Goldsmith discussed new legislation which now allows committee members to serve 3 consecutive terms. She also shared that members who do not participate regularly can be removed and new potential members can be invited.

E. Committee Re-elections

Current committee members will continue their terms and a new student, Esmeralda Ponce, has completed an application to be a member. Members attending today also agreed to attempt to recruit other potential members.

F. Potential Shared Use with MHS-

President Goldsmith said she had recently met with Mendota Unified School District administrators to discuss the importance of having a shared use agreement. She stated that at a recent Mendota Board meeting new language and alignment with new programs was going to be established. This included dual credit, transferrable courses, jobs, etc. and that data was being gathered to help the partnership make the best possible decision. Carole reported that Health Care, EMT, a Health Academy, and an automotive program were all being looked at as possibilities.

G. Measure Q/SFID 1 Projects, Cash Flow and Expenditures

There was discussion by all members that it is important that there be at least a two week notice on revisions of project completions. Richard Treece and Byron Woods discussed the color coding used on the Completion Recap Report. Richard talked about each project with members asking questions about the money earmarked to the different projects. Discussion followed on how much money had been spent on various Mendota projects, why they were spent, and how much was left. Allocation questions and fund transfers were also discussed. Gilbert Coelho talked about the history of how different phases and projects were completed. It was determined that more and better communication had to be released by all parties.

H. Outreach/Learning Center Updates.

Byron Woods and Richard Treece updated the group on the progress made in San Joaquin. They shared that the technology has arrived and is ready to be moved in. It was shared that the park in Firebaugh is on a holding pattern because the city has financial issues. NDC is

seeing sprinkling systems been installed in the empty lots, and a concrete pad is in place. All fencing has been completed.

I. Property Acquisition

It was shared that two apartment complexes are in escrow next to the empty lots in Firebaugh.

4. Announcements and Upcoming Events

As discussed the next meeting will be in Mendota on May 7, 2013.

5. Committee Comment(s)

None at this time

6. Adjournment

The meeting was adjourned at 7:50 p.m. by Jose Ochoa.