



WEST HILLS COMMUNITY COLLEGE DISTRICT  
9900 Cody Street  
Coalinga, CA 93210

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## MINUTES OF THE CITIZENS OVERSIGHT COMMITTEE FOR SCHOOL FACILITIES IMPROVEMENT DISTRICT (SFID) No. 1 - MEASURE Q

**DATE:** Tuesday, June 2, 2015  
**TIME:** 6:30 p.m.  
**LOCATION:** North District Center – Room 26  
Firebaugh, CA

*COC Attendees: Marcia Sablan and Craig Knight*

*Other Attendees: President Carole Goldsmith, Richard Treece, Interim Director of NDC Bertha Felix-Mata and Sara Avila*

### 1. Call to Order

- A. Flag Salute  
Carole Goldsmith led the flag salute.
- B. Public Comments  
None at this time.

### 2. Action Items

- A. No items at this time

### 3. Information/Discussion/Presentations

- A. Introductions  
Carole Goldsmith asked everyone to introduce themselves so visitors and members could be recognized.
- B. Minutes – 5/7/13; 10/17/13; 4/24/14; 9/18/14  
Carole Goldsmith shared meeting minutes from 5/7/13, 10/17/13, 4/24/14, and 9/18/14. Following review President Goldsmith asked for questions or comments, there were none.
- C. Annual Review of the By-Laws/Membership  
Carole Goldsmith discussed SFID #1 COC by-laws, including the term provision allowing for a member to serve three consecutive terms (effective January 1, 2013). Marcia Sablan shared that she would be interested in serving a third term. President Goldsmith also noted that all information is on the website and reminded everyone that this group provides oversight only. Following discussion President Goldsmith asked for further questions or comments, there were none.
- D. Meeting Schedule 2015-16  
Carole Goldsmith discussed meeting days and times with those in attendance. She shared that the by-laws state that the committee is required to meet at least once a year and said should the governor allow our project to be funded sooner rather than later (Ed bond) there will be a need to meet more often. Following discussion it was the consensus of the group

to hold two formal meetings (one in the fall and one in the spring). Tuesday's worked best (no M's or W's), at 6:30pm with dinner at 6pm (possible BBQ/ice cream).

E. Review of the Draft Annual Report

Richard Treece, from AP Architects, discussed draft information from the Annual Report to the Board of Trustees which is created by his firm. This information is required per the committee's by-laws. He noted that it will be shared the Board of Trustees next meeting. Following discussion President Goldsmith asked for further questions or comments, there were none.

F. Review 2013-14 Audit Report dated June 30, 2014

President Goldsmith discussed the WHCCD audit report dated June 30, 2014 and said that the district had none reported (page 24). She said "we are doing what we are supposed to be doing." She also noted that his audit is done by a third party. Following discussion President Goldsmith asked for further questions or comments, there were none.

G. Measure Q/SFID-1 projects, Cash Flow, and Expenditure Update

Richard Treece, AP Architects, discussed information on the Completion Recap dated 4/30/2015 sheet. He reminded everyone that dollars are leveraged so they can be maximized. He anticipates that final closeout will be three months out (so all purchases are caught). Further discussion occurred regarding Maldonado Park lighting and existing safety concerns; and the Mendota Center (WIT, Contact Ed) along with the MHS Career Tech building (possibly EMT courses). Richard noted that there are still some contractor issues being addressed at MHS.

President Goldsmith also discussed the awarding of the CCPT grant.

Discussion on residential real estate problems that exist in small communities (i.e. appropriate housing needs) were also discussed. Following discussion President Goldsmith agreed to speak to Supt. Freitas, and the Firebaugh City Manager. She said collectively telling our story might be beneficial for all as we work to attract business.

H. NDC Center Expansion

Richard Treece, AP Architects, presented information from the recent PowerPoint that had been shared with the WHCCD Board of Trustees. The new facility will replace the current facility. In addition to the building changes various outdoor spaces will be added. It will have a distinct identity yet fit into Firebaugh. President Goldsmith said we will preserve history and look forward as well. Other topics discussed were emergency personnel needs, flow changes, along with amphitheater and farmer's market needs. He said they would be environment sensitive (i.e. zero landscaping). The parking lot will also be expanded. President Goldsmith reminded everyone that there will be partnership with the county library and located in the new building. She also said that the County Ag Bureau will partner with us. The building will be multi-purpose for both classes and community events.

Following discussion Carole reminded everyone that we are waiting on the state to go out for the bond. Marcia Sablan said this visual view of what's to come was great and Craig Knight agreed. President Goldsmith said it has been a long time in coming and she is looking forward to a ground breaking! Richard Treece agreed to upload the PP to the website as soon as possible. Attendees would like to see the information shared with area community groups too. Sara Avila commented that we are not being wasteful, the new building is both beautiful and innovative. She said the college is working smarter.

4. Announcements and Upcoming Events

President Goldsmith thanked everyone for helping us meet our obligations and attending this evening's meeting. She reminded everyone that the next meeting of the Citizens Oversight Committee for SFID No. 1 will be:

- 1 fall meeting and 1 spring meeting date (2015-16), on a Tuesday, with a 6:30pm start time. Once the dates have been selected and email will be sent to everyone.

Everyone was reminded that summer courses start next Monday and that summer online courses have already started. It was also noted that more sections are being offered at NDC than in the last four years.

**5. Committee Members Comments and Requests**

Nothing further at this time.

**6. Adjournment**