



WEST HILLS COLLEGE COALINGA

WEST HILLS COMMUNITY COLLEGE DISTRICT
9900 Cody Street
Coalinga, CA 93210

**DRAFT MINUTES OF THE CITIZENS OVERSIGHT COMMITTEE FOR
SCHOOL FACILITIES IMPROVEMENT DISTRICT (SFID) No. 2 - MEASURE C**

DATE: Thursday, March 7, 2013
TIME: 6:00 p.m. (dinner at 5:30 p.m.)
LOCATION: West Hills College Coalinga
300 Cherry Lane
Building R, Room 10A
Coalinga, CA 93210

COC Attendees: Gerald Butler, Mike Isaac, Richard Hill, Ralph Gorrill, Roger Campbell and Sylvia Chavez

Other Attendees: Byron Woods, Richard Treece, Carole Goldsmith and Lorna Davis

1. Call to Order

- A. Richard Hill called the meeting of the Citizen's Oversight Committee to order at 6pm and then led the Flag Salute.
- B. Public Comments
None at this time.

2. Action Items

- A. Consideration of approval of minutes from October 9, 2012 meeting
A motion was made by Gerald Butler to approve the minutes from October 9, 2012, seconded by Ralph Gorrill, motion carried unanimously.
- B. Annual Report - January 2013
Richard Treece shared the draft annual report information. He said he would update dates and make any changes needed. He then opened the floor for discussion on the various sections in the report. He said that review and approval is needed.

A motion was made by Ralph Gorrill to approve the annual report dated January 2013, seconded by Gerald Butler, motion carried unanimously.
- C. Consideration of 2013 Meeting Schedule Change
Carole Goldsmith proposed either twice a year meetings or three times a year meetings. Following discussion a motion was made by Ralph Gorrill to approve the following meeting schedule to three times a year: March 7, June 20, and October 24, seconded by Gerald Butler, motion carried unanimously.

3. Information/Discussion/Presentations

- A. Introductions
Richard Hill introduced Carole Goldsmith, WHCC's new President, to the committee. President Goldsmith then shared her work history and educational background with the committee. Richard Hill said he was happy that a local had been hired president. He believes Carole will have a vested interest in the college vs. using it as a stepping stone.

- B. **Review of Audit Report 2011/2012**
 Carol Goldsmith reported that this had been one of the best and cleanest audit report ever (no findings or questionable costs/practices at the end is so important). She said this speaks well of the business office staff. Following review, a motion was made by Ralph Gorrill to accept the audit report as presented, seconded by Gerald Butler, motion carried unanimously.
- C. **Trustee Report – Facilities January 2013**
 Richard Treece spoke to both item c and item f at this time not that there was \$1.6mil left to be spent. He then discussed completed and closed out projects along with ongoing projects. Richard shared that the PV energy is out to bid, the net metering project out at farm. (8 years was estimated to be the breakeven point). A bond in 2014 is a possibility, needed for SAM modernization (i.e. lighting needs, basement needs, restroom needs). He shared that scheduled maintenance is ongoing with both small and large jobs in progress. Invoices and audits are being finalized.
- D. **Annual Review of the Bylaws/Membership**
 Carole Goldsmith discussed membership bylaw changes (three consecutive terms are now okay). She said if today's committee members so desired to extend their terms they should complete the application and return to either Lorna Davis or Donna Isaac. A senior representative is being sought. Gerald Butler said once his term was up he would like to become the new community at large member.
- E. **Committee Re-elections**
 Carole Goldsmith discussed committee member positions. Following discussion, a motion was made by Roger Campbell to have Richard Hill continue as chair, seconded by Gerald Butler, motion carried unanimously.
- A second motion was made by Roger Campbell to have Gerald Butler serve as vice chair, seconded by Richard Hill, motion carried unanimously.
- F. **Measure C/SFID 2 Projects, Cash Flow and Expenditures**
 No further discussion took place as this item was discussed earlier on the agenda.
- G. **Outreach/Learning Centers Update**
 Carole Goldsmith reported that the college is working closely with MUSD on a shared space/dual facilities agreement (possibly automotive/auto body). She said a site visit had taken place in San Joaquin yesterday and that in Huron there had been difficulty finding a facility that is not cost restrictive, but the college is still exploring options.
- Carole reminded everyone that shared costs with mutual benefits are important for everyone and that potential enrollment numbers/funding must be considered.

4. **Announcements and Upcoming Events**

Next meetings of the Citizens Oversight Committee for SFID #2

- June 20, 2013
- October 24, 2013

5. **Committee Members Comments and Requests**

No requests were made at this time, but committee member Gerald Butler commented that he likes what's been done so far and is looking forward to future improvements.

Carole Goldsmith invited everyone to the April 4, 2013, 4pm, Rodeo Arena/Farm of the Future dedication.

6. **Adjournment**

Richard Hill adjourned the meeting at 7:05pm.